

Physical Environment



The following are sample letters from elementary students from the George E. Jack School in Standish, Maine:

Dear Construction workers,

Thank you for redoing our school this year! It looks great inside and outside. I'm glad it's redone. I bet you would like a day off and some ice cold lemonade and an ice cream.

Thanks,
Kellie

Dear Construction workers,

I used to hate school but this almost new school makes me enjoy school. On the first day of school I went in and I was shocked, it was great. When I went down to breakfast one wall was knocked down. I was totally shocked. I like this school. It is the best school I've been to. Thanks for all the hard work you put into this school.

Sincerely,
Dan

Physical Environment

DEFINITION

A physically healthy school environment addresses the physical and aesthetic surroundings of the school, including the buildings, outdoor areas and transportation. Air and water quality, building structure, physical design, temperature, noise, maintenance, sanitation and lighting are also elements of the physical environment.

RATIONALE

The purpose of maintaining a healthy school environment is to ensure that the physical needs of education (school sites, buildings, transportation, equipment and maintenance) are of a high quality and meet at least minimum standards and guidelines. A healthy physical environment promotes learning, productivity, comfort, good health, and safety for all of its occupants. Maintaining a healthy physical environment:

- Protects the health and safety of all occupants.
- Provides a safe and comfortable place to work and study.
- Minimizes hazards to students, staff and visitors.
- Provides information to staff and students on possible risks to health and safety.
- Trains and instructs staff and students regarding safe practices.
- Provides safety equipment and specific training when hazards cannot be eliminated.

(Note: Due to the dynamic, expanding nature of these standards and guidelines, please use the Contacts list at the end of this section before taking action to assure that the information is the most current available.)

GUIDELINES:

1. The school staff work proactively to prevent indoor air quality problems and assure that air delivered to school building occupants is of the highest quality possible within the framework of existing codes and standards.
2. The school or district has:
 - a) An active cross-organizational safety committee at each location;
 - b) Well-maintained and routinely updated safety and security policies;
 - c) A safe-schools program in each facility/district;
 - d) Compliance with workplace and public facilities safety rules and regulations;
 - e) Maintenance and repair policies, programs and processes in place and working;
 - f) No recognized hazard that is without a remediation interim protection plan.
3. The facility complies with American Disabilities Act requirements.
4. Staff and administration formalize, support and adhere to operating, maintaining and capital replacement policies and practices.
5. Transportation is managed as an essential service, with systems operating within current State and Federal government regulations and National Pupil Transportation Guidelines for organization, policy, equipment, staff and service performance.

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GUIDELINE 1: The school staff is proactive in preventing indoor air quality problems and assuring that air delivered to school building occupants is of the highest quality possible within the framework of existing codes and standards.

INDICATORS:

There are few or no reports of:

- A. Thermal- or respiratory-related comfort complaints.
- B. Health complaints (respiratory issues, sore or scratchy throat, skin rash, eye irritation, headache).
- C. Drowsiness.
- D. Evidence of water intrusion into the building.
- E. Odors.
- F. High energy consumption.
- G. Construction/renovation activities.

**Note: Please see list explaining acronyms on page F-17*

Element	Standards/Guidelines	Contacts*
a. Air turns, fresh air, CO ₂ , temperature, relative humidity, mechanical ventilation maintenance and operation.	-ASHRAE >15cfm for outdoor air ventilation rate and <1000 ppm CO ₂ . General ASHRAE guidelines (62-1989) for Temp and R.H (The general recommendation for RH is <30% during heating season in the NE). -Mechanical heating and ventilation systems operated in compliance with Title 20A Chapter 223, Sect. 6302	BGS - 207-287-4001 DOE - Facilities Team 207-624-6887 MSMA - 1-800-660-8484 Maine Indoor Air Quality Council - 207-626-8115 Maine Lung Assoc.- 1-800-499-5864 SMACNA - 1-703-803-2980
b. VOCS, CO	-DOL standards. Specific to compound involved	DOL – 207-624-6400
c. Pesticides and Integrated Pest Management (IPM).	-Implement DOA IPM guidelines and adhere to pesticides regulations – Rules 01-026 Chapter 31 and Title 22 MRSA Chapter 258A, section 1471 C & D. -Commercial applicators License required for most pesticide applications inclusive of non-routine disinfectant use. -Up-to-date MSDS file on every chemical, pesticide and cleaning compound in use. -DOL workplace safety standards for chemical use, documentation and	DOA – Board of Pesticides Control - 207-287-2731 DOL – 207-624-6400 Univ. of ME. Cooperative Extension (UMCE) – Pest Management Office – 800-287-0279 UMCE County Extension Offices – 800-287-0274 DOC – 207-287-2431

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Element	Standards/Guidelines	Contacts*
	communications are met per 29CFR part 1910, section 1200.	
d. Bio-aerosols, mold, fungi, bacteria and wet and/or deteriorating building material.	- Variable with organism and relative outside concentrations. - BOCA Structural Codes	BGS – 207-287-4001 DOA – 207-287-2731 DOL – 207-624-6400 DOE – 207-624-6887 New York City Dept. of Health – 1-212-788-4290
e. Asbestos	- Maintained in stable condition and removed where damage or direct access by students or staff exists. - Posted Notices. Employee and Contractor notification. - Three year AHERA inspection and condition report maintained up-to-date. - See specific DOL and DEP standards (29CFR Part 1910, section 1001).	BGS – 207-287-4001 DEEP – 207-287-7829 DOL – 207-624-6400 MSMA – 1-800-660-8484
f. Lead Paint	- Maintained in good repair, removed or encapsulated. No airborne material. - Compliance with specific DOL and DEP standards – 29CFR Part 1910, section 1025. - If contact is suspected, blood analysis may be required.	BGS – 207-287-4001 DEEP – 207-287-7829 DOL – 207-624-6400
g. Radon Gas	- Bureau of Health - <4pCi/liter for air and <20,000pCi for water (under revision).	DHS – 207-287-5676 for air and 207-287-2070 for water.

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GUIDELINE 2: The school or district has:

- a) **An active safety committee at each location;**
- b) **Well-maintained and routinely updated safety and security policies;**
- c) **A safe-schools program in each facility/district;**
- d) **Compliance with workplace and public facilities safety rules and regulations;**
- e) **Maintenance and repair policies, programs and processes in place and working;**
- f) **No recognized hazard that is without a remediation interim protection plan**

INDICATORS:

The following indicators exist and are actively used throughout the facility:

- A. Safety committee reports.
- B. Facility assessment.
- C. Maintenance reports.
- D. Documentation of training and drill events.
- E. Documented incident investigation and mitigation.
- F. Up-to-date emergency response plan.

**Note: Please see list explaining acronyms on page F-17*

Element	Standards/Guidelines	Contacts*
a. Buildings, Utility, Services, Site Selection and Design, Capacities/space requirements. Playground design and safety.	<ul style="list-style-type: none"> -Buildings, utilities, services, playing fields, walkways, parking lots, roadways and traffic flow meet all applicable State and Federal design, fire and safety codes, and size standards and guidelines. -Areas not meeting current design standards are clearly identified and contingent safety management plans are in place to mitigate the hazard. -Fire Code ANSI/NFPA 101 -DHS Eating and Lodging Rules 10-144A-CMR201. -Outdoor air quality and contaminants should be examined as a site selection criteria. -Use of NEBB or AABC 	<ul style="list-style-type: none"> DOE – Facilities Team 207-624-6887 BGS – 207-287-4009 DOL – 207-624-6400 DEEP – 207-287-7658, 287-3901 State Fire Marshall – 207-624-8964 DOT – 207-624-3000 DHS –207-287-5308 and 207-287-2070 (Water); 287-5671 (Eating and Lodging) BPL – 207-287-4970 NFPA – 617-770-3000 DOE – Nutrition Team 207-624-6843 BOH – 207-287-2070 (water supply) Planning Ofc.- 207-287-3261 MSMA – 800-660-8484

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Element	Standards/Guidelines	Contacts*
	certified Test, Adjust and Balance contractors is recommended. -Building commissioning process is recommended with major construction and renovation projects.	DOD - Maine Emergency Management Agency – 800-452-8735 Maine Injury Prevention Program – 800-698-3624 Maine Coalition for Safe Kids – 207-778-2251 NESDEC – 508-481-9444
b. Equipment and Work Station Design inclusive of maintenance and program-related equipment and tools.	-Work stations, study stations, equipment and tools meet standards of ergonomic design and safety. -Video Display Terminal (VDT) law compliance Title 26, MRSA Section 251 and 252	DOL – 207-624-6400 MSMA – 800-660-8484
c. Access Security	-Local Policy written and implemented	DOE – Facilities Team 207-624-6887 Me. State Police – Safe Schools Resources 207-324-1150 MSMA – 800-660-8484 DOD, Maine Emergency Management Agency – 800-452-8735
d. Signage	-All exits, areas of refuge, and emergency equipment clearly identified and Evacuation Maps and procedures clearly posted throughout the facility.	DOL – 207-624-6400 MSMA – 800-660-8484
e. Operating Policies and Practices for handling, use, and/or storage of hazardous materials including body fluids.	-Compliance with DOL workplace safety and health standards, 29CFR Part 1910, Section 1200 and Section 1030.	DOL – 207-624-6400 MSMA – 800-660-8484 UMO School Health Education Resource Center – 888-848-1685
f. Training, Education and Drills	-Meet all minimum schedule and content requirements for evacuation, fire, hazardous material and lockdown training and drills. Emergency - Management plan written and implemented.	State Fire Marshall – 207-624-8964 DOE – Facilities Team – 207-624-6887 MSMA – 800-660-8484 DOD, Maine Emergency Management Agency – 800-452-8735

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g. OSHA/DOL - Workplace Safety and Health	-In compliance with applicable 29 CFR, Part 1910 and 1926	DOL – 207-624-6400 MSMA – 800-660-8484
h. Maintenance and Repair	-PVM inspection and maintenance program functioning in each facility. -Condition monitoring and hazard assessment programs for all building systems in place. -Pesticide and Chemical Standards. IPM policies and procedures for pest control. License required for some chemical applications -Re-entry requirements for some chemical applications	DOE – Facilities Team 207-624-6887 BGS – 207-287-4009 DOA – 207-287-2731 DOL – 207-624-6400 Univ. of Me. Cooperative Extension, Office of Pest Management – UMCE, County Offices – 800-287-0274

GUIDELINE 3: The facility complies with American Disabilities Act requirements.

INDICATORS:

- A. Periodic facility and transportation services compliance assessment by qualified engineer/architect and/or State Fire Marshall.

**Note: Please see list explaining acronyms on page F-17*

Element	Standards/Guidelines	Contacts*
a. ADA Compliance	-Compliance or plan and schedule in place for correction of identified issues. -Required mitigation actions for inclusion in any renovation project with cost exceeding thresholds. -Reasonable accommodation rules. -See specific DOL, DHS, DOE (Special Education), ADA and State Fire Marshall Regulations and standards for design and use.	DOE – Special Services Team 207-624-6650 State Fire Marshall – 207-624-8964 BGS – 207-287-5009 Human Rights Commission – 207-624-6050 MSMA – 800-660-8484

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GUIDELINE 4: Operating, maintaining and capital replacement policies and practices are formalized, supported and adhered to by all staff and administration.

INDICATORS:

The condition of the facility has been assessed using the Maine Department of Education Facilities Management Standards (1910), and results indicate a satisfactory level of maintenance and capital asset management performance in the following areas:

- A. Appearance
- B. Cleanliness
- C. Condition of paint;
- D. Odors
- E. Age and design of equipment compared to state-of-the-art items of the same function
- F. Annual budget for maintenance and capital replacement

**Note: Please see list explaining acronyms on page F-17*

Element	Standards/Guidelines	Contacts*
a. Operating policies and practices related to stewardship and appearance.	-DHS, BOH Eating and Lodging Rules -DOE Facility Management Standards.	DOE Facilities Team 207-624-6887 DOE Nutrition Team 207-624-6843 DHS – 207-287-5671 DOL – 207-624-6400 MSMA – 800-660-8484
b. Operating policies and practices for handling, use, and/or storage of hazardous materials, including body fluids.	-Compliance with DOL workplace safety and health standards, 29CFR Part 1910, Section 1030 and Section 1200.	DOL – 207-624-6400 DOA – 207-287-2731 UMO School Health Education Resource Center – 888-848-1685 MSMA – 800-660-8484
c. Maintenance policies and practices related to stewardship and appearance	-PVM and repair practiced sufficient to maintain at design appearance and function. -Budget established to meet DOE facilities management standards and DOL workplace safety and health standards, 29CFR Post 1910.	DOE – Facilities Team 207-624-6887 BGS – 207-287-4009 DOL – 207-624-6400
d. Capital replacement policies and practices related to stewardship and appearance.	-Replacement scheduled and budgeted based on condition assessment process and life cycle analysis (inclusive of program needs, obsolescence and state of technology analysis).	DOE – Facilities Team 207-624-6887

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GUIDELINE 5: Transportation is managed as an essential service with systems operating within current State and Federal Government regulations and National Pupil Transportation Guidelines for organization, policy, equipment, staff and service performance.

INDICATORS:

The following indicators are tracked and analyzed. Problem areas (indicated by high rates of incidents or unsatisfactory performance levels) are addressed with improvement plans and corrective actions.

- A. Crash statistics
- B. Vehicle inspection results
- C. Driver grievances
- D. Student and /or parent complaints
- E. Rider statistics (% riders, length of ride; training and drill documentation)
- F. Driver performance review
- G. Drug and alcohol testing
- H. Skill competition data
- I. Age, mileage and appearance of the bus fleet
- J. Use of non-conforming vehicles for pupil transportation

**Note: Please see list explaining acronyms on page F-17*

Element	Standards/Guidelines	Contacts*
a. Vehicle Fleet	<ul style="list-style-type: none"> -All vehicles pass State Police Inspection 2x each year. -No vehicles used in the >10 passenger vehicle class which do not meet all Federal Motor Vehicle Safety Standards for School Bus Construction. -Fleet replacement cycle within industry recommended standards by vehicle type. -PVM system in use. -Special education and preschool children requirements comply with all relevant FMVSS and NHTSA guidelines. 	DOE – Transportation Specialist 207-624-3000 Me. State Police, Traffic Division 207-624-8939 USDOT – NHTSA 617-494-3427 MSMA – 800-660-8484
b. Drivers	<ul style="list-style-type: none"> -Meet licensing, annual physical requirements and training, skill and knowledge requirements of Title 20A and 	DOE – Transportation Team 207-624-6887 BMV – CDL Division 207-624-9000.

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Element	Standards/Guidelines	Contacts*
	<p>Title 29A and as established in the current Uniform Standards for Pupil Transportation in Maine (DOE Rules chapter 081)</p> <ul style="list-style-type: none"> -Pass all alcohol and drug testing requirements -Pre-trip and Post-trip inspection reports complete 	<p>Maine State Police, Commercial Vehicle Division 207-624-8939 MAPT – 207-874-0622 MSMA – 800-660-8484</p>
c. Students	<ul style="list-style-type: none"> -Twice annual training and drills for safe riding practices and evacuation. 	<p>DOE – Transportation Team 207-624-6887 MAPT – 207-874-0622 MSMA – 800-660-8484</p>
d. System	<ul style="list-style-type: none"> -Investigation and analysis of all crashes and near miss incidents and a resulting corrective action plan. -Length of ride policy -Route design policy -Length of walk policy -Pick-up and drop-off selection and review process. -Emergency response plan and training for drivers, students and support staff/agencies. -Adherence to seating capacity guidelines. -Involvement in Special Ed. IEP when transportation is determined to be a related service or when transportation issues are a predictable outcome of the disability. -Student management and confidentiality training for all drivers. Submission of all required program and crash reports to DOT, DOE and DOPS. 	<p>DOE – Transportation Team 207-624-6887. Me. State Police, Traffic Division – 207-624-8939 MAPT – 207-874-0622 DOT – 207-624-3000 MSMA – 800-660-8484 DOD, Maine Emergency Management Agency – 800-452-8735 Maine State Police, Safe Schools Program – 207-324-1150</p>

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MAINE RESOURCES AND CONTACTS

- American Lung Association of Maine – www.mainerlung.org - (800) 499-5864

Maine Department of Education 23 State House Station Augusta ME 04333-0023

- Scott Brown
Director, School Facility Programs
207-624-6842
scott.brown@state.me.us
- Michael Kucsma
Education Specialist: School Renovation and Lease Programs
207-624-6885
michael.kucsma@state.me.us
- Jay Readinger
Education Specialist: School Maintenance and Capital Planning Programs
207-624-6886
jay.readinger@state.me.us
- Harvey Boatman
Education Specialist: Pupil Transportation and School Facilities Programs
207-624-6884
harvey.boatman@state.me.us
- Roanne Seeley
Workforce Education Specialist
207-624-6742
mailto:roanne.seeley@state.me.us

Maine Department of Administrative and Financial Services Bureau of General Services 77 State House Station Augusta ME 04333

- Lynwood Myshrall
Director of Construction
207-624-7351
lynwood.myshrall@state.me.us
- Goff French
Construction Engineer
207-624-7346
goff.french@state.me.us
- Gene Kaler
IAQ Technician
207-624-7349
gene.kaler@state.me.us

Physical Environment

- Peter Glasow
Architect
207-624-7347
<mailto:peter.glasow@state.me.us>
- Maine Board of Pesticides Control -
<http://www.state.me.us/agriculture/pesticides/homepage.htm>
- Maine Coalition for Safe Kids – 207-778-5097
- Maine Department of Environmental Protection – <http://www.state.me.us/dep/>
- Maine Department of Labor/Safety Works – <http://www.state.me.us/labor/blsmain.htm> –
207-624-6400 or 1-877-SAFE-345
- Maine Drinking Water Program - <http://www.state.me.us/dhs/eng/rad/rad.htm> 207-287-
2070.
- Maine Eating and Lodging Program - <http://www.state.me.us/dhs/eng/el/index.htm> 207-
287-5671.
- Maine Labor Group on Health, Inc. 207-622-7823
- Maine Plumbing and Wastewater Program -
<http://www.state.me.us/dhs/eng/plumb/plumb.htm> 207-287-5689.
- Maine Radiation Control Program, Radon/IAQ Section -
http://www.state.me.us/dhs/eng/rad/hp_radon.htm Phone 207-287-5676 or 1-800-232-
0842.
- Maine Safety Council – <http://www.ime.net/msc/msc> Phone: 207-854-8411
- Maine School Management Association – 622-3473
- Maine Schools Integrated Pest Management Program – 207-287-7616
- Portland Energy Conservation, Inc. (PECI) - <http://www.peci.org>

NATIONAL RESOURCES AND CONTACTS

- American Air Balancing Council (AABC) - <http://www.aabchq.com>
- American National Standards Institute (ANSI) – <http://www.ansi.org>
- American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE) -
<http://www.ashrae.org>
- American Society for Testing and Materials – <http://www.astm.org/contact.html>
- Association of Energy Engineers (AEE) - <http://www.aeecenter.org>
- Building Officials and Code Administration International, Inc. (Boca) –
<http://www.bocai.org>
- Center for Disease Control – <http://www.cdc.gov>
- Consumer Product Safety Commission – <http://www.cpsc.gov>
- Environmental Protection Agency – <http://www.epa.gov>
- Indoor Air Quality Association – <http://www.iaqa.org>
- Integrated Pest Management Institute - <http://www.ipminstitute.org/school.htm>
- National Coalition against the Misuse of Pesticides (NCAMP) –
http://www.ncamp.org/local_school.htm
- National Environmental Balancing Bureau (NEBB) - <http://www.nebb.org>
- National Fire Protection Association (NFPA) – Phone: 617-770-3000

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- National Institute for Occupational Safety and Health (NIOSH) – <http://www.edc.gov/niosh>
- National Playground Safety Institute – <http://www.nrpa.org/NRPA>
- Occupational Safety and Health Agency (OSHA) – <http://www.osha.gov> Phone: 207-941-8177
- Safety Information Resources, Inc. – <http://hazard.com>

ADDITIONAL RESOURCES AND REFERENCES

Publications

American Air Balancing Council. *TAB Journal* (magazine).

American Society of Heating, Refrigerating and Air Conditioning Engineers. *ASHRAE Journal*.

American Society of Heating, Refrigerating and Air Conditioning Engineers. *IAQ Applications* (magazine).

Environmental Protection Agency and NIOSH. (1991) *Building Air Quality*. NIOSH Publication No. 91-114.

AIHA. (1996) *Field Guide for the Determination of Biological Contaminants in Environmental Samples*.

Bearg, David. *Indoor Air Quality and HVAC Systems*. Lewis Publishers

Business News Publishing Co. *Engineered Systems* (magazine).

Cutter Information Services. *IEQ Strategies* (newsletter).

Daar, S.; Drlik, T; Olkowski, H.; and Olkowski, W. (1997) *IPM for School: A How-to Manual*. Bio-Integral Resource Center Publication.

Maine Bureau of General Services. *Architectural and Engineering Services Procurement Manual*

Maine Community Action Housing Council. (1996). *Maine Auditor/Estimator Health and Safety Field Guide*.

Maine DECD, Energy Division. *Maine Guide to Energy Efficient Residential Construction - Manual of Accepted Practices*.

Massachusetts Department of Agriculture. *Integrated Pest Management Kit for Building Managers*.

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National Fire Protection Association. *NFPA Life Safety Code*. 1 Batterymarch Park, Quincy, Ma. 617-770-3000.

New York City, Department of Health. *Guidelines on Assessment and Remediation of Fungi in Indoor Environments*.

Penton Media. *HPAC Engineering* (magazine).

U.S. Consumer Product Safety Commission. *Handbook for Public Playground Safety*. Publication No. 325.

U.S. Department of Education. *Schools as Centers of Community: A Citizens' Guide for Planning and Design*.

U.S. Environmental Protection Agency. (1995) *Indoor Air Quality Tools for Schools Action Kit*. EPA 402-K-95-001.

U.S. Environmental Protection Agency. (1993) *Pest Control in the School Environment: Adopting Integrated Pest Management*. EPA #735-F-93-012.

U.S. Environmental Protection Agency. (1993) *Radon Measurement in Schools*. EPA-402-R-92-014.

U.S. Environmental Protection Agency. (1994) *Radon Mitigation Standards*. EPA 402-R-93-078.

U.S. Environmental Protection Agency. (1994) *Radon Prevention in the Design and Construction of Schools and Other Large Buildings*. EPA/625/R-92/016.

U.S. Environmental Protection Agency. (1994) *Reducing Radon in Schools: A Team Approach*. EPA 402-R-94-008.

University of Massachusetts Extension. *Integrated Pest Management Guidelines for Structural Pests*. 413-545-2717 to order.

Vassalboro Community School. *SafetyTips for Woodworking Machines*. (Available at <http://www.vcs.u52.k12.me.us> ; click on “classrooms” and then “Craig Taylor”)

Websites

- Building Science Corporation - <http://www.buildingscience.com>
- ChemInfoNet – chemical safety in schools – <http://www.cheminfonet.org>
- E Design On-Line - <http://www.state.fl.us/fdi/e-design/online/edo.htm>
- Envirocenter - <http://www.envirocenter.com/enyohp/Ndefault.htm>
- Envirovillage Papers - <http://www.envirovillage.com/papers/N0000100001.htm>

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- Guidelines on assessment and remediation of fungi and facts about mold – <http://www.ci.nyc.ny.us/> Search “mold”
- Healthy House Institute - <http://www.hhinst.com/index.html>
- IEQ Strategies - <http://www.cutter.com/ieqs>
- Insect and Plant Disease Management – <http://pmo.umext.maine.edu/ipddl/ipddl.htm>
- Integrated Pest Management - <http://www.ifas.ufl.edu/~schoolipm/index.html>
- Journal of Light Construction - <http://www.jlconline.com>
- Lyme Disease Research Lab – <http://zappa.mncri.mmc.org/research/lyme/lymemain>
- Maine Department of Labor, Bureau of Labor Standards – <http://www.state.me.us/labor/bls/websites.htm>
- Mold Tips - <http://www.austin360.com:80/news/1metro/2000/03/05moldtips.html>
- National Association of Home Builders - <http://www.nahb.org/default.htm>
- National Clearinghouse for Educational Facilities – www.edfacilities.org
- National Highway Transportation Safety Administration – <http://www.nhtsa.dot.gov/>
- National Information Center for Children and Youth with Disabilities (NICHCY) – <http://www.nichcy.org>
- New York City Mold Remediation Standards - <http://www.ci.nyc.ny.us/html/doh/html/epi/moldrpt1.html#remed>
- Pest Management – <http://www.umext.maine.edu/topics/pest.htm>
- Pesticide Usage – <http://www.ncamp.org>
- Playground Safety – <http://www.uni.edu/playground>
- Safe Schools – <http://www.stwnews.org>
- Safe Schools, New Jersey Department of Education – <http://www.eohsi.rutgers.edu/ss>
- Safety Information Resources Inc. – source of Material Safety Data Sheets – <http://hazard.com/>
- SafetyWorks!, Maine Department of Labor – <http://www.state.me.us/labor/bls/saftwkrs.htm>
- School Pesticide Policies and Programs – http://www.ncamp.org/local_school.htm
- School Safety Procedures for Art and Industrial Art – <http://artswire.org:70/1/csa/books/schools>
- U.S. Environmental Protection Agency – <http://www.epa.gov>
- Vector and insect borne disease – <http://www.cdc.gov/health/diseases.htm>
- Weatherization Page - <http://www.weatherization.com>
- Workplace Safety – <http://www.state.me.us/labor>
- Workplace Safety and Health for Maine Public Sector (inc. school employees) – <http://www.state.me.us/labor/newpsw.htm>

Laws, Regulations and Rules

- 20-A MRSA Chapter 201 , §4001 Facilities, and Chapter 609 School Construction.
- 20-A MRSA Chapter 215 Transportation
- 22 MRSA Chapter 562: Camping Areas and Eating Establishments
- 22 MRSA Chapter 601: Water for Human Consumption
- 22-MRSA Chapter 165: Radon Registration Act

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- 5 MRSA Chapters 153 and 375 Public Improvements.
- Maine State Labor Laws – Title 26
<http://www.state.me.us/legis/statutes/26/title26ch00sec0.html>
- Occupational Safety and Health Regulations – www.osha.gov
- Pesticide regulations: Rules 01-026 Chapt. 31 and Title 22 MRSA Chapter 258A, section 1471 C & D.
- Rules: 05-071 Chapter 64: Maine School and Facilities Program and School Revolving Renovation Fund.
- Rules: 05-071 Chapter 81: Uniform School Bus Standards for Pupil Transportation in Maine
- Rules: State of Maine State Board of Education, Rules for School Construction Projects.
- Rules: Rule 12-179, Chapter 2 and 3 as filed with the Secretary of State's Office, State of Maine Board of Occupational Safety and Health
- Subsurface Wastewater Disposal Rules: CMR 241.

LIST OF ACRONYMS

ACRONYM NAME

AABC	American Air Balancing Council
ADA	American Disabilities Act
AFRR	Maine Department of Agriculture, Food and Rural Resources
AHERA	Asbestos Hazard Emergency Response Act
ANSI	American National Standards Institute
ASHRAE	American Society of Heating, Refrigerating and Air Conditioning Engineers
BGS	Bureau of General Services
BMV	Maine Bureau of Motor Vehicles
BOCA	Building Officials and Code Administrators International, Inc.
BOH	Maine Bureau of Health, Dept. of Human Services
BPC	Board of Pesticide Control
CDL	Commercial Drivers License
cfm	Cubic feet per minute - refers to the volume of air circulated or introduced
CO	Carbon monoxide
CO2	Carbon dioxide
DEEP	Maine Department of Environmental Protection
DHS	Maine Department of Human Services
DOC	Maine Department of Conservation
DOD	United States Department of Defense
DOE	Department of Education
DOL	Maine Department of Labor
DOT	Maine Department of Transportation
EPA	US Environmental Protection Agency
FIFRA	Federal Insecticide, Fungicide, Rodenticide Act

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FMVSS	Federal Motor Vehicle Safety Standards
HVAC	Heating, ventilating, air conditioning
IAQC	Maine Indoor Air Quality Council
IPM	Integrated Pest Management
MAPT	Maine Association for Pupil Transportation
MPV	Moisture, Pollutants, Ventilation
MRSA	Maine Revised Statutes Annotated
MSDS	Material Safety Data Sheets
MSMA	Maine School Management Association
NEBB	National Environmental Balancing Bureau
NESDEC	New England School Development Council
NFPA	National Fire Protection Association
NHTSA	National Highway Transportation Safety Association
NTSB	National Transportation Safety Board
OSHA	United States Dept. of Labor Occupational Safety and Health Administration
PMO	University of Maine Cooperative Extension Pest Management Office
PVM	Preventative Maintenance
R.H.	Relative Humidity
SMACNA	Sheet Metal and Air Conditioning Contractor's National Association
UMCE	University of Maine Cooperative Extension
UMO	University of Maine, Orono Campus
USDOT	United States Department of Transportation
VOCs	Volatile Organic Compounds